

WBGR ADR INSTITUTE

ALTERNATIVE DISPUTE RESOLUTION · ESTABLISHED 2026

Facilitative Mediation Training

UNIT 3 · MODULE 3 RECORDING GUIDE

Drafting Durable Settlement Agreements

Slide-by-slide speaking points for recording this single module lecture video.

PROGRAM

Basic 40-Hour Facilitative Mediation Training

Instructor video lecture production guide · speaking points & recording script

UNIT 3: NEGOTIATION, IMPASSE AND AGREEMENT BUILDING — RECORDING CONTEXT**Drafting Durable Settlement Agreements**

This module belongs to Unit 3: Negotiation, Impasse and Agreement Building. Option generation, caucus, impasse management, power balancing, and durable settlement drafting.

Before you record

- Record the Unit 3 welcome video and the other modules in this unit in the same session so the unit presents as one continuous lecture series.
- Follow the five-slide rhythm below; record the lecture video beside slide five after delivering the talking points.

UNIT 3 · MODULE 3**Drafting Durable Settlement Agreements**

Write clear, realistic, measurable agreements.

Slide 1 · Training Focus

Frame the module on camera and tell students what they will be able to do. Focus: Write clear, realistic, measurable agreements.

- Write a term that states who does what, by when, and how it is measured.
- Confirm each clause in the parties' own words before finalizing.

Slide 2 · Core Talking Points

- Durable agreements are clear, specific, and measurable.
- Terms reflect what the parties themselves agreed to.
- Realistic commitments improve the chance of follow-through.

Slide 3 · Mediator Language To Model

Demonstrate neutral, facilitative phrasing students can reuse:

- » “Let us write this so anyone reading it later knows exactly what was agreed.”
- » “Who will do this, by what date, and how will you both know it is done?”
- » “Is this wording something each of you can realistically follow?”

Slide 4 · Role-Play Practice

Students convert a verbal agreement into two or three measurable written terms for peer review.

Slide 5 » Student Checkpoint & Lecture Video

- Check for understanding: Are students' draft terms specific, measurable, and realistic to perform?
- Record the module lecture video here, walking through the talking points beside slide five.
- Remind students the module quiz unlocks after they mark this lecture video reviewed.